

ANNUAL PROGRESS REPORT ON ASSESSMENT OF STUDENT LEARNING

This is a template for your Annual Progress Reports on Assessment of Student Learning. Items 1-4 of the template should be completed for *each* student learning goal that was addressed in your assessment plan. Items 5 and 6 address your overall assessment plan. Finally, in item 7 we ask for your thoughts on how the Assessment Committee can better assist you with your assessment efforts.

If you would like assistance with any aspect of completing the report, please do not hesitate to contact Theresa Ford, Director of Educational Assessment, or the chair of the Assessment Committee. You can also find examples of reports from other departments on the assessment website (www.wooster.edu/assessment) under the Plans and Reports option on the left-side menu.

Please submit your report to the Provost. If you are not certain on which of the three dates your departmental or program report is due, please check with Theresa or the Assessment Committee chair.

1. LEARNING GOALS	2. MEASURES USED	3. RESULTS	4. ACTIONS
<p>In this column we ask that you list only those student learning goals for which:</p> <ul style="list-style-type: none"> a) assessment data were gathered during the academic year, or, b) related measures were newly developed or revised. 	<p>For each learning goal appearing in column 1, describe the</p> <ul style="list-style-type: none"> • measures used • the number (percent, and sample size) of students from whom data were collected • the time period in which the data were collected • the faculty involved in the data collection, and • the ways in which the measures were administered. <p>Reminder: departments are requested to have at least two direct measures or one direct and one indirect measure.</p>	<p>Briefly describe your assessment results (What do they tell you about student learning? What did you learn about your program? How do you feel you are making progress on your assessment plan.)</p>	<p>Briefly describe the actions taken or that you plan to take in response to your assessment results. You may also include contextual information regarding unusual circumstances related to your department's or program's assessment.</p>

5. ASSESSMENT PLANS: Please describe your assessment plans for the upcoming year and any significant changes that have been made to student learning goals or to your assessment strategy.

6. ASSESSMENT DATA LOCATION: Where is your assessment documentation kept? (We ask this so that it can be found by other members of your department in the future.)

7. COMMENTS TO THE ASSESSMENT COMMITTEE: What thoughts would you like to share with the Assessment Committee about the annual reporting process? How would you like to see the Assessment Committee support your work on assessment?